

# Appendix J

## Stakeholder Process

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## **Purpose**

The Colorado Coordinated Planning Group (CCPG) is a regional electric transmission forum that operates to assure a high degree of reliability in joint planning, development, and operation of the high voltage transmission system in the Rocky Mountain Region of the Western Electricity Coordinating Council (WECC). It is the transmission planning forum to facilitate reliability assessments, develop joint business opportunities, and accomplish coordinated planning under the single-system planning concept. One of the goals of the CCPG forum is to provide opportunities for interaction with interested parties and individuals (“Stakeholders”). The objective of this document is to describe how Stakeholders can participate in CCPG planning activities.

The purpose is to:

1. Provide additional opportunity for Stakeholders to submit comments and study requests to the electric transmission planning process. Comments may include suggestions, requests for clarifications, and other feedback pertaining to the process. Requests may include proposals for alternatives to an existing study or suggestions for a new study. This opportunity includes requests for a reliability planning study to CCPG or to an impacted Transmission Provider (“TP”);
2. Provide a process for CCPG and TPs to review, categorize, and process the Stakeholder comments and requests;
3. Promote a better understanding of the specific interests and concerns of Stakeholders and encourage participation in CCPG transmission study plans, including study scopes, methodologies, alternatives, and results;
4. Provide a process to provide Stakeholders with the rationale for the final disposition and determination of their comments and to provide a repository for those responses.

Where CCPG is not the proper forum to evaluate and consider comments, other forums will be employed.

## **Process for Consideration of Requests**

### **Form**

A primary tool that Stakeholders can use to submit comments is the “Comment Form”. The form can be found at

<https://doc.westconnect.com/Documents.aspx?NID=20905>

### **Submission**

Any CCPG member or Stakeholder (“Requester”) may submit a form. The form is inclusive; therefore, some Stakeholders may simply use it to make a comment or ask

for clarification on a transmission project. Other Stakeholders may use the form to request CCPG or an impacted Transmission Provider to conduct a reliability planning study.

Requests should be submitted to the acting chair of CCPG or as stated on the form. Requests received by WestConnect or an individual TP should be forwarded to the acting CCPG chair.

### **Information**

Requesters are encouraged to supply as much information as possible to describe their comments, requests for clarifications, suggestions, and other feedback, and the nature of the study if requested. This information can include:

#### **Study or Project Name**

Provide a suggestion for a name for the study request, transmission alternative, or general comment.

#### **New Study or Alternative**

Is this a request for a new study or an alternative to an existing plan or study?

#### **Narrative Description**

Describe the purpose of the comments, requests for clarifications, suggestions, and other feedback and requests in detail.

#### **Study Horizon Date:**

Provide a year or years for system modeling. Consideration should be given to the likely timing of implementation for transmission.

#### **Geographic footprint of interest**

- Does the request impact the regional, subregional, or smaller area?
- Examples: WestConnect, CCPG, Foothills, Front Range, etc.

#### **Load and Resource Parameters:**

Describe both the load conditions and resource availability.

- Loading details may include
  - peak or off-peak (what percentage of peak)
  - season (summer, winter, spring, fall)
  - time of day (day, night, time, etc.)
- Resource details may include:
  - specific details of existing or new generation to include in models
  - how to model renewable generation (percentage of nameplate)
  - generation patterns to achieve a certain flow or stress on the system

### **Transmission Modeling**

Describe the transmission topology used for the study

- What transmission plans should be included or excluded?
- What transmission paths are of interest to monitor?
- Is there an area of congestion to be evaluated?
- Should the study consider up-scaling of transmission?

### **Suggested Participants**

- What parties should participate?
- Can the study be accommodated by existing CCPG work groups?
- Could or should the study be performed by a single TP?

### **Policy issues to address**

- Is this related to a national or local public policy objective?
- Examples: SB100, RES, FERC1000

### **Other Factors**

- List any other pertinent factors to consider.

### **Type of Study**

- Powerflow, stability, short circuit?

### **Review**

Once the CCPG chair receives the request form, a determination will be made as to whether adequate information has been provided. The Chair may contact the Request-er to ask for additional details.

The Chair will facilitate an ad hoc review group (Review Group) to review and categorize the request. The Review Group categorization will determine:

1. If the request is reasonable from a reliability planning perspective
2. Who should be responsible? (CCPG or a smaller sub-group of CCPG; or should the study be forwarded to a larger group such as WestConnect or TEPPC)
3. The likely scheduling for completing the analysis requested

### **Consideration**

The Review Group may consider the following questions to determine the response to the request:

Which portion(s) of the CCPG transmission system shall be under consideration  
in  
the study?

Would the request be of interest to multiple parties?

Does the request raise policy issues of national, regional, or state interest?

Can the objectives of the study be met by existing or planned studies?

Would the study provide information of broad value to customers, regulators, transmission providers and other interested Stakeholders?

Does the request require an economic (production cost) simulation or can it be addressed through technical studies (power flow and stability analysis)?

### **Response**

Once the Review Group has determined that the request is reasonable and has verified the purpose and intent of the request, a written response will be developed and provided to the Requester and CCPG.

If the Review Group determines that the request cannot be accommodated by CCPG or any TP, an explanation will be provided.

If the Review Group determines that the request can be accommodated, then the response will provide information as to the recommended logistics for how the request will be handled, including the responsible parties and a schedule for completion.

CCPG will maintain a record of all comments and requests received, as well as the disposition. These records also will be posted on the CCPG section of the West Connect website.

## CCPG Comment Form

**(For Stakeholder Comments, Requests for Clarification, Reliability Studies, Alternative Evaluation, and other General Feedback)**

Provide the information in the yellowboxes. If the information is unavailable or unknown, please indicate.

<b>Requester Information:</b>	
Date:	
Requester:	
Address:	
State & Zip:	
Requester Contact:	
Title:	
Phone Number:	
Email:	

<b>General Information:</b>	
Study or Project Name:	
New Study or Alternative:	
Narrative Description:	
Study Horizon Date:	
Geographic Footprint Impacted:	
Load and Resource Modelling:	
Transmission Modelling:	
Suggested Participants: (TP's, LSE's, Work Groups)	
Policy Issues to be Addressed: (SB100, RES, FERC, NERC, etc)	
Other Factors to be Considered:	
Type (Powerflow or Stability):	

<b>Return To:</b>	
CCPG Chair:	Lindsay Briggs
In care of:	Black Hills Energy
Address:	7001 Mt. Rushmore Rd
City, State, Zip:	Rapid City, SD 57702
Phone:	605-800-1799
Email:	<a href="mailto:lindsay.briggs@blackhillscorp.com">lindsay.briggs@blackhillscorp.com</a>

All study requests received from stakeholders will be reviewed and evaluated to determine the appropriate process for addressing. This planning process does not replace the System Impact Study process. Specific requests for transmission service or generation interconnection will continue to be studied pursuant to existing OATT processes.

## Glossary

Acronym	Term	Definition
CCPG	Colorado Coordinated Planning Group	
FERC	Federal Energy Regulatory Commission	Approves rates for wholesale sales of electricity and transmission in interstate commerce for jurisdictional utilities, power marketers, power pools, power exchanges and independent system operators.
NERC	North American Electric Reliability Council	The electric reliability organization (ERO) certified by the Federal Energy Regulatory Commission to establish and enforce reliability standards for the bulk power system.
OASIS	Open Access Same-time Information System	
OATT	Open Access Transmission Tariff	Documentation resulting from the FERC Order 890 requirement that transmission owners provide open, non-discriminatory access on their transmission system to transmission customers.

# CCPG/3627 Stakeholder Process

